

GUIDELINES for MEAL SPONSORS (Co-Hosts) of a GSPN MEETING

Companies without large meeting rooms or big marketing budgets can still help to sponsor a GSPN meeting. This gives an opportunity for the representative (s) to get in front of the membership and share what makes his or her company great (max of 5 minutes). Usually two or more companies will go in to sponsor the food for the meeting. Please work with the sponsoring facility as they are usually willing to prepare the food. This makes it a lot more convenient for you. It is your responsibility to work out arrangements for food prep, delivery, costs, etc with your co-hosts, NOT GSPN. Although members are usually encouraged to RSVP, it can be hard to predict how many people may attend a meeting, and we inevitably have more people in attendance- sometimes a lot more people, than responses would indicate. We run anywhere from 60-125 people per meeting. Please keep this in mind as you make plans.

If you have any questions or concerns about these guidelines, please call the vice-president of GSPN. This information can be found on the website www.gspnonline.com.